



**Canterbury
Region**

Christchurch Office
Te Uruā
48 Hereford Street, West End
Christchurch
New Zealand

Phone: 03 378 7300
www.education.govt.nz

21 June 2018

Chairperson
Mr T Deavoll
Board of Trustees
Shirley Boys' High School

Tēnā koe

Thank you for submitting your proposed enrolment scheme for approval.

The Ministry is unable to approve your proposal as it carries a high risk of overcrowding.

We acknowledge that to this point there has been a long and extensive period of dialogue between the Ministry and both Boards. This represents considerable effort and has been conducted in good faith by all parties, for which we sincerely thank you.

The amendment that we are requiring the board to make is in the attached document which includes the geographical area and street names.

In accordance with Section 111(2) of the Education Act 1989, under power delegated to me by the Secretary for Education, I require you to amend your proposed scheme to give effect to the home zone boundary which I have described above. Under Section 111(3), this change must be made as soon as practicable.

When the Board has adopted the scheme as I have amended it, the Board must publish a notice in a daily or community newspaper circulating in the area served by the school, stating that it has adopted an enrolment scheme. The notice must include a general description of the school's home zone and information about where copies of the enrolment scheme may be viewed and obtained. The format for that notice can be found in Appendix 2 of the Secretary's Guidelines for the development and operation of enrolment schemes.

Your scheme will come into effect on 1 January 2019. You can apply the pre-enrolment procedures in the scheme at any time after you have published the notice in the newspaper.

Please pay particular attention to the requirements contained in the Secretary's Instructions relating to the operation of enrolment schemes should you need to prepare for a ballot to select out of zone students. Do contact Christine Callaghan at this office if you need any help.

Before 1 May each year the Board is required to review the operation of its enrolment scheme and to consider whether there is a continuing need for the scheme. I have delegated authority, however, to exempt a board from this requirement for a period not exceeding three years. In the first instance, you will need to review the operation of your scheme by 1 May 2019.

Yours sincerely,



Garry Williams
Manager of Education

Shirley Boys' High School (321)

Enrolment Scheme

Amendment approved 21/06/2018

Effective for the 2019 school year

The guidelines for development and operation of enrolment schemes are issued under section 11G (3) of the Education Act 1989 for the purpose of describing the basis on which the Secretary's powers in relation to enrolment schemes will be exercised.

Home Zone

All students who live within the home zone described below (and shown on the attached map) shall be eligible to enrol at the school.

Addresses on both sides of boundary roads are included unless stated otherwise.

From the intersection of ANZAC Drive (SH 74) and New Brighton Road;

- West on New Brighton Road to Kingsford Street,
- North on Kingsford Street to Broomfield Terrace,
- West then North on the north east side only of Broomfield Terrace to Horseshoe Lake Road,
- North on the east side only of Horseshoe Lake Road to Lake Terrace Road,
- From the Horseshoe Lake Road / Lake Terrace Road intersection, north to QEII Drive,
- East on QEII Drive to Burwood Road,
- North on Burwood Road to Newhaven Street,
- West on Newhaven Street to Greenhaven Drive,
- North on Greenhaven Drive to Mairehau Road (including Snelling Place and all addresses on Greenhaven Drive),
- East on Mairehau Road to Burwood Road,
 - (including Concord Place and addresses down to 204 Mairehau Road)
- North on Burwood Road to Waitakiri Drive,
 - (including Cameo Grove to number 16, Suntory Lane, Araucana Way, Serama Place, Minorca Lane, and Nederland Avenue to number 9)
- North West on Waitakiri Drive to Landfill Ave
 - (including all addresses on Waitakiri Drive, Len Hale Place, Alpine View Lane, John Morel Place, and Timbers Lane)
- North East on Landfill Ave and east along the southern boundary of Bottle Lake Forest to the ocean,
- South along the coast, west then north around the southern point of the Brighton Spit,
- North up the Avon River (Ōtākaro) to the ANZAC Drive bridge and the intersection of ANZAC Drive and New Brighton Road

Proof of residence within the home zone will be required.

Each year, applications for enrolment in the following year from in-zone students will be sought by a date which will be published in a daily or community newspaper circulating in the area served by the school. This will enable the board to assess the number of places which can be made available to students who live outside the home zone.

Transitional Arrangements – for families whose addresses become “out of zone” due to this amendment to the enrolment scheme home zone:

The following addresses shall be deemed to be “in-zone”, but only for as long as they contain the children listed.

**See attached appendix available on request at the school office*

NB This is a very tightly defined concession. It would **not apply** to:

- a* children of parents who move in to any of these addresses subsequent to the adoption of the enrolment scheme boundary amendment; and
- b* children of parents currently living at one of the addresses who move out of the address subsequent to the adoption of the enrolment scheme boundary amendment.

Section 11E of the Education Act 1989 states that “a state school’s home zone must be defined by geographic boundaries, and must be described in such a way that any given address is either within or outside the home zone.” The list above is defining a location as “in-zone” unless dictated otherwise by the exceptions outlined in *a* and *b* above.

Special Programmes

This priority category is not applicable at this school because the school does not run a Special programme approved by the Secretary.

Out of Zone Enrolments

Each year the Board of Trustees will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The Board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Applications for enrolments will be processed in the following order of priority:

- First Priority** This priority is not applicable at this school because the school does not run a special programme approved by the Secretary for Education.
- Second Priority** will be given to applicants who are siblings of current students.
- Third Priority** will be given to applicants who are siblings of former students.
- Fourth Priority** will be given to any applicant who is a child of a former student of the school.
- Fifth Priority** will be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school.
- Sixth Priority** will be given to all other applicants.

If there are more applicants in the second, third, fourth, fifth or sixth priority groups than there are places available, Selection within the priority group will be by ballot conducted in accordance with instructions by the Secretary issued under Section 11G (1) on the Education Act 1989. Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.

Applicants seeking second or third priority status may be required to give proof of a sibling relationship.

Appropriate maps are available at the school and may be viewed to give guidance in identifying the schools' geographical zone.

The Board will assist the Principal to monitor roll trends and enrolments to ensure that the application of the scheme is consistent and fair to all.

The Board expects that parents / caregivers will act within the spirit intended by this policy.

The Board reserves the right to review, amend, suspend or abandon this policy subject to the Education Amendment Act (No2) 1998 Sections 11J and 11K

The decisions made by the Board and Principal with respect to applications for enrolment and using the criteria outlined above will be final.

Shirley Boys' High School Enrolment Scheme Home Zone

Enrolment Scheme Home Zone
 Transitional area (Old Zone)

