

Kia ora,

Term 3, welcome back. There was so much going on during the break I hope you managed to enjoy some time to relax ahead of this busy term. Te Pā o Rākaihautū celebrated its official opening, following on from last year's success the Burnside Learning Community Cluster held their second un-conference, the Christian Schools' Conference took place, and the grand opening of Mind Lab and The Worry Bug Project Launch were among some of the fantastic things happening.

In this newsletter I have included information to assist you with your planning for enrolments in 2016, particularly out of zone enrolments. For many of you this may not be an issue, however for those of you with enrolment schemes you will need to plan carefully for the number of out of zone enrolments you intend to take.

During the Christchurch Schools Rebuild programme it is important that we identify population projections for each school based on the number of students residing in the enrolment scheme home zone or catchment (when there is no enrolment scheme). The Christchurch Schools Rebuild programme will provide property to meet the local demand, with master planning intended to cater for the here and now and long term needs of schools and their local communities. We will also work with you to ensure we plan and build for local demand whilst ensuring sustainability for all schools.

As our city continues to experience change we are keen to share this information with you. For secondary colleagues you can read more regarding this further on in the newsletter and for primary colleagues we are preparing information for you now.

I would also like to thank the schools that had their enrolment schemes due for review this year for completing this process.

Ma te wa,

Coralanne Child

Director of Education for Canterbury



Creating an education network that inspires children to reach their full potential.

Reminder for schools with enrolment schemes – offering places to out of zone students

An enrolment scheme is a tool which enables a board to prevent overcrowding at its school and of course students living within the home zone have an absolute right to be enrolled. In some areas, schools have found that a late surge in applications from in zone students has seriously taxed the capacity of the school. This has mainly occurred in secondary schools. The Ministry recommends that boards should be cautious and prudent in offering places to out of zone students and points out that;

- although parents have to be informed of the outcome of the ballot within three school days, this does not mean that all out of zone places have to be offered at this point;
- in secondary schools in particular it may be prudent to offer only a restricted number of places immediately after the ballot and to hold off allocating others until the in zone picture is clear;
- in situations where experience has shown that the in zone environment is especially volatile, it might be necessary to create only a waiting list of out of zone students as a result of the ballot and offer places at a later date, possibly as late as January, in some cases.

We want to continue to assist schools which have experienced unforeseen roll growth, however we will first need to see evidence that schools have adopted a policy of restraint similar to those suggested above and remind schools that new teaching space entitlement is based on home zone students enrolled at the school.

Resources that may be of assistance:

[Enrolment Schemes - Secretary's Instructions](#)

[Guidelines for the development and operation of enrolment schemes](#)

Secondary principals meeting

The purpose of this meeting is to share with you secondary data and trends. We want to discuss sustainability and take the opportunity to discuss future plans and next steps for our secondary schools network.

Date: Wednesday, 29 July 2015
Time: 5:00pm – 7:00pm
Venue: Atrium - Hagley Netball Courts
Invited: Christchurch secondary school principals or their representative, including Selwyn and Waimakariri

Please RSVP to Mark Doyle mark.doyle@education.govt.nz



Building a new and better future for education and for the community.

Schools and Clusters Working Together

In an emotional ceremony on Friday 3 July, Tim Grocott, former deputy principal of Burnside High School, was officially welcomed as associate principal of Shirley Boys High School. Tim replaces Neil Haywood who is now principal at Riccarton High School.

The Hereora Cluster was invited to be involved in the ceremony. Brian Price, principal at Breen's Intermediate, spoke on behalf of the cluster around the excellent mahi Tim had achieved on behalf of the Learning Community Cluster and wished Tim every success in his new position.

The gesture of having the cluster involved is recognition that schools do not operate in a vacuum, rather they are part of a wider community of schools working together for the benefit of all learners.



Image: Tim Grocott and John Laursen

Partnership with Ngāi Tahu

Developing Mathematical Inquiry Communities- Hangaia i te Urupounamu Pāngarau Mō Tatou

Shirley Primary will be working with Adrienne Alton-Lee on her BES Mathematics programme. This is the first school for the Southern region in partnership with Ngāi Tahu. Members of our local Ministry team have been working to realise this great opportunity for our education community. Our senior partnership adviser - Te Waipounamu, Victor Manuwatu, has been working to get this off the ground for the South Island.

To support this mahi a bequest from the Ngāi Tahu Charitable Trust makes it all possible. This is a great example of schools, Ngāi Tahu and the Ministry, with the support and leadership of Adrienne Alton-Lee, starting a journey to make a difference. [Click here](#) for more information.

Working with Heights

Thank you to those who brought to my attention an email regarding 'Working at Height. Ministry of Education Upcoming Changes and Policy' - (see right). The email was reported to be on behalf of the Ministry of Education and I can confirm that this is not the case.

It is not practice for us to make such endorsements irrespective of the quality or otherwise of what is being stated or provided, as always such decisions and considerations rest with principals and boards of trustees. Below is some information you may find helpful.



Safety on School Sites - Working at Heights

Boards of trustees are responsible for health and safety on school sites. Coming into the summer construction season, it is important to remember that the responsibility extends to contractors and subcontractors working on Board-run projects.

One of the biggest causes of injury in the construction industry is falling from heights. More than 50% of falls are from less than three metres, and approximately 70% of falls are from ladders and roofs. The Ministry of Business, Innovation and Employment (MBIE) has developed ["Best Practice Guidelines for Working at Height in New Zealand"](#).

Whenever the Board is planning work where a person could be injured if they fell from one level to another, the Best Practice Guidelines should be actively considered and the hazard should be actively managed. Boards should ask contractors for information about how they are going to manage safety hazards on the site before negotiating a price and awarding a contract. Below taken from: "Best Practice Guidelines for Working at Height in New Zealand"

- Can the hazard of working at height be eliminated?
 - Could long-handled tools be used from ground level?
 - Could structures be built at ground level and lifted into position on completion?
- Can the hazard of working at height be isolated?
 - Could edge protection be used?
 - Could a guard-railed work platform (eg, scaffold or elevating work platforms) be used?
 - Could a total restraint system be used to prevent a fall occurring?
- Can the distance and impact of the fall be minimised? Only take this step when elimination and isolation options have been exhausted.
 - Could a fall arrest system be used?
 - Could nets or air bags be used to minimise the impact of a fall?

You can find information about a range of other construction site hazards on the WorkSafe [website](#)