## Supporting students to successfully transition to their new school – *St Paul's School (Dallington) and Our Lady of Fatima School*

Transitional periods can be times of vulnerability for students, especially those with special education needs. Ensuring that students transition successfully to their new schools with as little disruption as possible will be a key priority for all involved in the changes. When a school closes Education Development Initiative (EDI) funding is generated, which is allocated to the schools that students from the closed schools enrol in (see the fact sheet on EDI funding for further information). EDI funding can be used to support transition planning. This fact sheet provides information about the planning the Ministry will put in place when the time comes to ensure a smooth transition for students.

Post appointment of change manager		Closing schools, and likely receiving schools, develop general transition plans for all students, including teaching and learning programmes, school uniforms, walking or biking to a different school safely and so on.		orks with principal and teachers erable students that may be in ed transition plans.	Students identified as having special education needs will have a transition plan prepared for them by Ministry Special Education staff in conjunction
	Intended schools are advised of pending enrolments		to develop transition	Bs will work with teachers n plans for students currently and any other students at risk	
		Change manager works with principal to compile full set of current programmes and interventions available to staff and students in the school. For example RTLits, PB4L, Reading Recovery, Schoolies, SWIS. Change manager/ principal will work with lead agencies responsible to develop a coordinated transition plan where required.			
	Principals, teachers and specialist teachers/support from both schools – parents and students may be involved – meet to discuss transition plans (individual and general) and the role people have in supporting the students' transition.				
Post closure	Individual, general and service transition plans are implemented. Classroom teachers, specialist teachers/support and parents monitor students' wellbeing, behavior, learning etc. Schools may seek further support if issues are arising.			Copies of school records (student achievement data) are sent to receiving schools.	

Note: The Ministry will ensure that specialist services, Assistive Technology, RTLB services, SWiS services and initiatives under PB4L will continue for students from both schools.

## For further information contact your senior advisor.