

Office Use Only - Moderation		FINAL



Request Form: In-Class Support 2019

Students in Year 3-10 in 2019 with ongoing learning needs (within Level 1 of the NZ Curriculum in both numeracy and literacy) are the agreed Canterbury priority for 2019

Form Completed By:		Role:	
Student Name:		DOB:	Age: Gender:
NSN:		Year Level 2018 <i>(please tick)</i> :	
Ethnicity:		2	3 4
		5	6 7
		8	9
Current School (2018):		School Facility Number:	RTLB Cluster:
Parent/Caregiver Names:		Parent/Caregiver Address:	
School (2019) & Facility Number <i>(if transitioning)</i> :			

MINISTRY OF EDUCATION BUSINESS SUPPORT OFFICE USE ONLY	
Entered new student into SS	
CMS	Create new file if needed
	Update School
	✓ In-Class Support and enter funding notes in 'Other' funding
Entered Funding into Te Kereru	
H03 emailed to school	

Student Name:	Length of Time at this school:
Did this student receive ICS in 2018?	Yes No
If Yes Explain how has ICS funding improved access/ engagement and achievement in the inclusive setting for this student:	
Person Supporting this Application (RTLB/ LS):	Date Discussion Held:
ORS Application made: Y N	Date:
Diagnosis (if applicable):	Date:
Made by: Any Comments:	
<u>Attendance of Concern:</u> Y N <i>If Yes, explain:</i>	<u>Attendance Data</u> Term 2 2018: Term 3 2018:

Additional Support for Learning provided for this student in last 12 months:

School Based Interventions e.g.: Individual/ Group/ Reading Recovery	
RTLB Supports:	
MOE/ Learning Support e.g.: LLI, EI, SLT, OT, BLENNZ	
Other:	

Attached Current IEP/ CAP/ Intervention Plan: Y / N <i>If No, provide explanation:</i>
--

Student Data - Literacy (Evidence Level 1)

Assessment tool	Literacy data collected within Term 3 2018	
Term 3 Running Record: <i>(Attach copy of Instructional RR)</i>	Instructional (90-95% Accuracy – use seen text) Date of Running Record: Reading age: Accuracy = % Comprehension = (75% or above) = %	Hard (<90%Accuracy) Date of Running Record: Reading age: Accuracy = % Comprehension = (75% or above) = %
Burt Word Reading:		Date:
Burt or Peters spelling age:		Date:
10 minute unassisted writing sample: <i>(Attach dated copy)</i>	Number words:	Comments:
	Number mistakes:	Comments:
	Quality of sentence structure:	Comments:
Secondary Other e.g. YARC/ NEALE/ 6 Year Survey	Comments:	Date:
Additional Comments on Literacy, to support evidence of Level 1:		

Student Data - Numeracy (Evidence Level 1)

Numeracy data collected within Term 3 2018

JAM within Term 3:

Comments:

Date:

Other Evidence:

Additional Comments on Numeracy, to support evidence of Level 1:

Any additional information to support this application:

e.g. ASD, Sensory, Physical Communication Needs:

Parent Consent

Privacy Act

By signing this form, parents are giving permission for information to be used by Ministry of Education Learning Support/RTLB for the purposes of support consideration. Existing information held by MOE Learning Support/RTLB as a result of any earlier consultations may also be used to help provide appropriate decisions for your child's support.

Consent

I/We consent to this request for (Student Name) _____

Parent / Caregiver Name/s: _____

Signature/s: _____ Date: _____

SUBMITTERS CHECKLIST:

- Current CAP/ IEP attached
- Instructional Running Record (seen) attached
- 10 minute unassisted writing sample attached
- JAM attached
- Parent/ Caregiver signed Consent

**Please combine this form and attachments in a single PDF file and name in format:
'ICS School Name Student Name' (e.g. ICS Hill School Bill Blogg)**

Please email to ics.canterbury@education.govt.nz

before 5pm on Friday 28th September 2018

*An acknowledgment email will then be sent to the submitter
confirming receipt of application*